



281 Dakota Street South
PO Box 245
Prescott, WI 54021

Phone: 715-262-5912
Fax: 715-262-5901
www.stjosephprescott.com

February 22, 2011

ST. JOSEPH'S POLICY CHANGE ON TUITION PAYMENTS

To All Saint Joseph's School Parents,

Effective 7/1/2010, all tuition payments **MUST** be paid through one of the payment plans listed below:

1. Full payment by July 15 of 2011 (a \$50 discount applies per family).
2. Monthly, quarterly, or semi-annual direct debit (ACH) over 9 or 10 or 12 months.
3. Semi-annual payments by check no later than August 1, 2011 and January 15, 2012. Automatic payment information must be provided if you choose this method.

Automatic payments can be made over a period of nine, ten or twelve months, with some months having more deducted than others, if that works best for your financial situation. An authorization form with payment methods **MUST** be returned to St. Joseph's Parish Office no later than July 1, 2011. If you have already sent in an Authorization form for Automatic Payment and would like to make a change to it, you can complete another payment form and return by July 1.

If the authorization form is not returned by July 1, a late fee of \$25 per month will be added to your amount due.

THERE ARE NO EXCEPTIONS FOR NOT TURNING IN THE TUITION PAYMENT FORM. IN ADDITION TO A LATE FEE, REPORT CARDS WILL NOT BE PROVIDED UNTIL PAYMENT PLANS ARE PROVIDED AND PAYMENTS ARE MADE CURRENT.